



2018

Dear Activity Vendor,

Wamego is proud to host its 31st Annual Tulip Festival. The festival will be held on April 21st and 22nd, 2018 in Wamego's beautiful City Park. **Activity booth hours are 9 am to 5 p.m. on Saturday and 10 am to 4 pm on Sunday.** You must set up both days. Attached are the guidelines, rules and application requirements of each vendor to be eligible to participate in the event. Please read the information carefully and thoroughly. Even if you have previously participated in the festival, a detailed description/pricing and pictures of the activity, must be submitted with a completed application. This helps the committee choose and place vendors appropriately.

- To avoid congestion, **NO vehicles will be allowed to enter the park on Friday or Saturday morning. Vehicles will be allowed to pull onto the asphalt road into the park on Sunday for Load-Out ONLY.** Please be patient and courteous towards your fellow vendors.
- **Absolutely NO driving or parking on the City Park grass.**

Wamego's Tulip Festival is a quality arts and crafts show that attracts thousands of visitors each year. The festival is seeking a variety of interesting and fun activities for our attendees. **We are NOT able to HOLD spots.** Applications will be reviewed by the committee on a regular schedule starting the first week in January. A phone call to inquire about our festival is not considered an application. **All vendors must submit a completed application along with payment.** Confirmation letters will be sent out starting in mid-January or upon receipt thereafter. Fees for spaces are explained in the attached guidelines and application. Do not hesitate to call or email if you have questions. PLEASE APPLY EARLY. **Application deadline is March 23, 2018.**

We welcome your application if you provide an activity such as:

- Rock Climbing Wall
- Bubble Soccer
- Laser Tag
- Archery
- Water Games
- Face Painting
- Caricature Drawing
- Carriage Rides
- Old Time Photos
- And more...

Thank you for submitting an application to our festival! If you have questions, please call Kara at the Wamego Area Chamber of Commerce office at (785) 456-7849 or email kara@wamegochamber.com.

2018 Tulip Festival Activity Vendor Application

April 21st, 9 am to 5 pm AND April 22nd, 10 am to 4 pm

Application must be completed thoroughly. Please read carefully! (In addition, a contract may be issued by either party)

Business Name: _____

Contact Name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Cell Number: _____ Email (required): _____

ALL VENDORS MUST ARRIVE

FRIDAY, APRIL 20TH 9:00 AM – 5:00 PM OR SATURDAY, APRIL 21ST BETWEEN 6:00 A.M. AND 8:00 A.M.

Approximately how long does it take you to setup? _____

All activity areas are OUTSIDE, open air, on the street or grass. Vendors must provide their own weights for any tents!

Activity Fee is \$75.00 for the 1st activity and \$50.00 for each additional activity:

Indicate how much space you require for your activity: _____

Electrical requirement (additional \$25): (circle one) N/A 110 volts or 220 volts _____ number of amps

Water required: (circle one) YES / NO

Total Fee Enclosed: \$ _____

DETAILED description of your activity (activities): (Attach separate pages if needed). Pictures are required along with application.

WHAT WILL YOU CHARGE FOR YOUR ACTIVITY: \$ _____

APPLICATION DEADLINE IS FRIDAY, MARCH 23, 2018—APPLICATIONS WILL BE PROCESSED AS RECEIVED.

GUIDELINES:

- ❖ All applications may NOT be accepted! Absolutely NO REFUND ONCE application is accepted.
- ❖ **Proof of Insurance is required.**
- ❖ Fees must be sent with application! We will NOT accept applications by fax or email. Incomplete applications will not be reviewed and will be returned.
- ❖ The Wamego Area Chamber of Commerce, the City of Wamego, the Tulip Festival Committee, or their agents will assume no responsibility for loss or damage to any vendor property or harm to activity participant(s).
- ❖ Confirmation letters will be emailed upon acceptance. Pictures and fee will be returned if your application is NOT accepted.
- ❖ All activity must take place within the space allotted per application/contract.

By signing below, you acknowledge that you have read and fully agree to be bound by the guidelines and rules of this application. Should your application be accepted for the 2018 Tulip Festival, you will cooperate fully with all guidelines, regulations, and qualifications. No refunds are given if the application is accepted. The Wamego Area Chamber of Commerce, the City of Wamego, the Tulip Festival Committee, or their agents will assume no responsibility for loss or damage to any vendor property.

Signature _____ Date: _____

Print and mail or email to: Wamego Chamber of Commerce, 529 Lincoln Avenue, Wamego, KS 66547

Phone: (785) 456-7849

kara@wamegochamber.com